



Chairman Gary St. Vil

TOWN OF LEDYARD

CONNECTICUT
TOWN COUNCIL

741 Colonel Ledyard Highway

Ledyard, CT 06339

<http://www.ledyardct.org>

Administrative Assistant

Roxanne M. Maher

860 464-3203

HYBRID FORMAT
MINUTES
COMMUNITY RELATIONS COMMITTEE
FOR DIVERSITY, EQUITY AND INCLUSION
ORGANIZATIONAL MEETING

Wednesday, December 17, 2025

6:15 PM

Town Hall Annex-Video Conference

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Councilor Brunelle at 6:15p.m. at the Annex Meeting Room - Town Hall Annex Building.

Councilor Brunelle welcomed all to the Hybrid Meeting. She stated for the Town Council Community Relations Committee for Diversity, Equity, & Inclusion and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website – Granicus-Insite Meeting Portal.

II. ROLL CALL-

Attendee Name	Title	Status	Location	Arrived	Departed
April Brunelle	Committee Chairman	Present	In-Person	6:15 pm	6:21 pm
Adrienne Parad	Town Councilor	Present	In-Person	6:15 pm	6:21 pm
Ty (Earl) Lamb	Town Councilor	Present	In-Person	6:15 pm	6:21 pm
Jeff Eilenberger	Resident	Present	In-Person	6:15 pm	6:21 pm
Roxanne Maher	Administrative Assistant	Present	Remote	6:15 pm	6:21 pm

BUSINESS OF MEETING

1. MOTION to set the Community Relations Committee for Diversity, Equity, & Inclusion Regular Meeting schedule for the 2026 Calendar Year to be the third Wednesday of the month at 6:30 p.m. as follows:

Community Relations Committee (3rd Wednesday, Annex Building 6:30 p.m.)

January 21	February 18	March 18	April 15
May 20	June 17	July 15	August 19
September 16	October 21	November 18	December 16
January 20, 2027			

Moved by Councilor Brunelle, seconded by Councilor Lamb

VOTE: 3 – 0- Approved and so declared

RESULT:	3 – 0 APPROVED
MOVER:	April Brunelle, Committee Member
SECONDER:	Ty Lamb, Committee Member
AYES:	April Brunelle, Ty Lamb, Adrienne Parad

2. Outstanding action items contained in the memo dated November 12, 2025, as forwarded by Community Relations Committee for Diversity, Equity, & Inclusion of the Twenty-seventh Town Council.

The Community Relations Committee for Diversity, Equity, & Inclusion reviewed the list of Outstanding Business Items as noted below:

- (1) Primary Care for All American
- (2) Develop/Foster Relationship with Mashantucket Pequot Tribal Nation
- (3) Plan Event to Recognize Colonel William Ledyard and Commemorate the Battle of Groton Heights
- (4) February - Black History Month Essay & Poster Contest
- (5) March – Woman’s History Month
 - Linda C. Davis Woman of the Year Award
- (6) May – Jewish American/Asian Americans
- (7) Foster Care Community
- (8) Informal Conversations in the Park (Open Topics)
- (9) June – Pride Pizza in the Park
- (10) October – Native America History Month
- (11) Farmers Market Booths to highlight town services
- (12) Coordinate and Sponsor Town Organizations such as:
 - Linda C. Davis Food Pantry and
 - Citizens Helping Animals In Need (CHAIN)

Councilor Brunelle explained at the end of its term the Town Council and its Subcommittees have traditionally prepared a memo to forward outstanding items of business to the newly elected incoming Town Council.

In accordance with Roberts Rules of Order:

"After each annual meeting in such case, the board elects new officers and committees, the same as if the entire board had been re-elected.

All unfinished business falls to the ground when the new board is elected.

It is customary for the by-laws to require an annual report from the Board of Managers, which usually gives a brief account of its doings for the year with recommendations for the future."

Councilor Brunelle noted that the Community Relations Committee for Diversity, Equity & Inclusion would be discussing these items further at their Regular Meeting scheduled for 5:30 p.m. this evening.

RESULT: COMPLETED

IV. COMMENTS OF COMMITTEE MEMBERS – None.

VIII. ADJOURNMENT

VOTE: Councilor Brunelle moved the meeting be adjourned, seconded by Councilor Lamb.
3 – 0 Approved and so declared. The meeting was adjourned at 6:21 p.m.

Respectfully submitted,

April Brunelle
Committee Chairman
Community Relations Committee