



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>
Roxanne M. Maher
860 464-3203

Chairman Kevin J. Dombrowski

MINUTES
ADMINISTRATION COMMITTEE
REGULAR MEETING

Wednesday, September 13, 2023

5:30 PM

Town Hall Annex Building

DRAFT

- I. **CALL TO ORDER** – The Meeting was called to order by Councilor Ingalls at 5:30 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Ingalls welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. **ROLL CALL-**

Attendee Name	Title	Status	Location	Arrived	Departed
Andra Ingalls	Committee Chairman	Present	In-Person	6:30 pm	6:47 pm
Whit Irwin	Town Councilor	Present	In-Person	6:30 pm	6:47 pm
Mary McGrattan	Town Councilor	Present	In-Person	6:30 pm	6:47 pm
Kevin Dombrowski	Town Council Chairman	Present	In-Person	6:30 pm	6:47 pm
Bill Saums	Town Councilor	Present	In-Person	6:30 pm	6:47 pm
S. Naomi Rodriguez	Town Councilor	Present	In-Person	6:30 pm	6:47 pm
Roxanne Maher	Administrative Assistant	Present	In-Person	6:30 pm	6:47 pm

- III. **CITIZENS COMMENTS** – None.

- IV. **RPRESENTATIONS/INFORMATIONAL ITEMS** – None.

- V. **REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

MOTION to approve the Special Meeting Minutes of August 23, 2023
Moved by Councilor Irwin, seconded by Councilor McGrattan

VOTE: 3 – 0 Approved and so declared

VI. OLD BUSINESS

1. Any Old Business proper to come before the Committee. – None.

VII. NEW BUSINESS

1. MOTION to recommend the Town Council reappoint the following members to the Agricultural Commission for a three-year term ending September 24, 2026:

Mr. Russel Holmberg (U) 12 Orchard Lane, Gales Ferry (Regular Member)
Mr. Bruce Garstka (R) 10 Pleasant View, Ledyard (Regular Member)
Mr. William Thorne (R) 3 Adios Lane, Ledyard (Alternate Member)

Moved by Councilor Irwin, seconded by Councilor McGrattan

Discussion: Councilor Ingalls noted all these members were interested in continuing to serve on the Agricultural Commission and that their reappointments have been endorsed by the Commission and their respective parties.

VOTE: 3 - 0 Approved and so declared

RESULT: 3- 0 APPROVED TO RECOMMEND
MOVER: Whit Irwin, Committee Member
SECONDER: Mary McGrattan, Committee Member
AYES: Andra Ingalls, Whit Irwin, Mary McGrattan

2. MOTION to recommend the Town Council reappoint the following members to the Inland Wetland and Water Courses Commission for a two-year term ending October 31, 2025:

Mr. Paul Maugle (R) 827 Colonel Ledyard Highway, Ledyard (Regular Member)
Mr. Justin DeBrodt (U) 5 Erins Way, Ledyard (Regular Member)
Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Alternate Member)

Moved by Councilor McGrattan, seconded by Councilor Irwin

Discussion: Councilor Ingalls noted all these members were interested in continuing to serve on the Inland Wetland and Watercourses Commission and that their reappointments have been endorsed by the Commission and their respective parties.

VOTE: 3 - 0 Approved and so declared

RESULT: 3- 0 APPROVED TO RECOMMEND
MOVER: Mary McGrattan, Committee Member
SECONDER: Whit Irwin, Committee Member
AYES: Andra Ingalls, Whit Irwin, Mary McGrattan

3. MOTION reappoint members to the Planning & Zoning Commission for a three-year term as follows:

Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Regular Member) term ending October 31, 2026

Mr. Paul Whitescarver (R) 6 Stoddards View. Gale Ferry (Regular Member) term ending October 31, 2026

Ms. Jessica Cobb (D) 7 Whipoorwill Drive, Gales Ferry (Alternate Member) term ending December 31, 2026

Moved by Councilor Irwin, seconded by Councilor McGrattan

Discussion: Councilor Ingalls noted all these members were interested in continuing to serve on the Agricultural Commission and that their reappointments have been endorsed by the Commission and their respective parties.

VOTE: 3 - 0 Approved and so declared

RESULT: 3- 0 APPROVED TO RECOMMEND
MOVER: Whit Irwin, Committee Member
SECONDER: Mary McGrattan, Committee Member
AYES: Andra Ingalls, Whit Irwin, Mary McGrattan

4. MOTION to recommend the Town Council appoint Ms. Sarah Martic (R) 59R Long Pond Road, Ledyard, to the Ledyard Beautification Committee to complete a three-year term ending October 26, 2026 filling a vacancy left by Ms. Levandoski.

Moved by Councilor McGrattan, seconded by Councilor Irwin

Discussion: Councilor Ingalls stated Ms. Martic has been an active member in the community, noting that she was currently serving on the Farmers' Market and was also a participating vendor at the Market. She noted Ms. Martic was interested in becoming a more involved in the Committee has volunteered to serve on the Beautification Committee.

VOTE: 3 - 0 Approved and so declared

RESULT: 3- 0 APPROVED TO RECOMMEND
MOVER: Whit Irwin, Committee Member
SECONDER: Mary McGrattan, Committee Member
AYES: Andra Ingalls, Whit Irwin, Mary McGrattan

5. Any New Business proper to come before the Committee. - None

VIII. ADJOURNMENT

VOTE: Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Irwin
3 - 0 Approved and so declared, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Andra Ingalls
Committee Chairman