



TOWN OF LEDYARD

Historic District Commission

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman Ty Lamb

Regular Meeting

Monday, December 15, 2025

7:00 PM

Town Hall Annex -Hybrid Format

I. CALL TO ORDER

The Regular Meeting was called to order by Vice-Chairperson Parkinson at 7:00 p.m.

II. ROLL CALL

Present	Commissioner Douglas Kelley Alternate Member Vincent Godino Commissioner Ammie Chittim Commissioner Karen Parkinson Alternate Member Rebecca Watford Commissioner Kenneth Geer
Excused	Commissioner Kelly Lamb

III. APPOINTMENT OF ALTERNATES

Mr. Godino and Mr. Geer were appointed as voting members.

Also in attendance were Corey Watford, David Schroeder and Anne Pierson. Ms. Pierson was present to observe the meeting since she will be joining the Commission next month.

IV. RESIDENTS & PROPERTY OWNERS COMMENTS

Mr. Schroeder said he spoke with Nate Woody who recommended a pre-hearing regarding to start the process of recognizing Mount/Fort Decatur as a historic site. Vice-Chairperson Parkinson recommended that Mr. Schroeder starts with "Connecticut Chapter 97a Historic Districts and Historic Properties", which is the process she is following for the Spicer Ruins.

V. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from November 17, 2025, as written.

Approve as amended:

1. Remove Chairman description from titles for Kelly Lamb, Ammie Chittim, Doug Kelley and Karen Parkinson.
2. Change attendance to excuse Rebecca Watford.
3. Change "Farmers" to "Founders" in "Any other New Business to Come Before the Commission.

RESULT: APPROVED AND SO DECLARED

MOVER: Kenneth Geer

SECONDER: Ammie Chittim

AYE 6 Kelley Godino Chittim Parkinson Watford Geer

EXCUSED 1 Lamb

VI. TOWN COUNCIL LIAISON REPORT

1. Town Council Liaison - Councilor Ty Lamb.

Ty Lamb, Town Council Liaison gave his report.

- Councilor Lamb attended the Administration Committee meeting at which the Commission appointments were being approved. He said that Mr. Geer, Ms. Pierson and Ms. Kelley were approved. Ms. Watford was also approved as a Regular Member. The next step is that all the appointments will go to Town Council for Approval. He added that there were great comments from the Committee and that the Commission is well loved.

- Councilor Lamb attended the Land Use/Planning/Public Works Committee meeting where Vice-Chairperson Parkinson made a presentation on the Spicer Ruins. Councilor Lamb said at the next LUPPC meeting there will be a motion to "Motion to the Town Council to hereby appoint the Ledyard Historic District Commission to conduct a study of the proposed Spicer Homestead and follow all steps according to the State Statutes chapter 97a section 7-147q Procedures for establishment of historical properties". If the motion is passed by LUPPC then it will go to the Town Council for approval.

- Councilor Lamb said he gave Liz Burdick, Town Planner the A2A maps of the ruins, there is progress moving forward.

- Councilor Lamb and Mr. Godino are meeting with Mayor Fred Allyn III on January 6, 2025, at 10:00 a.m. to discuss the budget and/or Sawmill dam.

RESULT: DISCUSSED

VII. CHAIRMAN REPORT

1. General Report.

No report.

2. Financial Report.

Mr. Godino said in reviewing the accounts he noticed that there was a bit of a glitch in that the amounts in the Sawmill Maintenance account and the Nathan Lester House Operating account are reversed. He believes this would be an easy fix and will speak with Christina Hostetler, Town Hall Assistant and the Ian Stammel Assistant Finance Director to have this corrected. Mr. Godino was asked about the donations going into the wrong account, he explained that there were two Girl Scouts donations, one for the Sawmill, and one for the Sawmill and they went into the proper accounts. He added that there was a very nice thank you card addressed to the Sawmill. Mr. Godino said he will meet with Alan Ganong for Sawmill budget input and with

Doug Kelley for the Nathan Lester House budget input. There are smaller budgets for the Schoolhouse and Research/Preservation.

RESULT: DISCUSSED

VIII. CORRESPONDENCE

1. Correspondence.

None.

2. Sawmill Donation.

Mr. Godino discussed the donation and thank you card previously under Financial Reports. Vice-Chairperson Parkinson asked where the NLH donations came from and it was answered that most of it was the filming of the two Historical movies. Mr. Kelley before spending the donation funds it needs to be voted on by the Commission.

RESULT: DISCUSSED

IX. COMMITTEE REPORTS

1. Sawmill Committee.

Mr. Godino said he spoke with Mr. Gonang and reported that there is a purchase order in place for Mr. Kelley to do a preliminary design of the storage shed on the Sawmill property. Mr. Gonang also mentioned that there is a man in St. Louis that makes custom saw blades. It may be worthwhile to get two custom blades made for the Sawmill. Mr. Ganong believes it may cost approximately \$1,000 per blade but he is seeking more information. Vice-Chairperson Parkinson said maybe donations can be used to help with the blades. Mr. Godino said that wood from the Sawmill is sometimes "sold" as a donation leaving the amount up to the discretion of the purchaser.

RESULT: DISCUSSED

2. Nathan Lester House - Mr. Kelley.

Mr. Kelley's report:

After a very busy Fall, we are closing out the year with a bang.

The end of November saw Ledyard's Scout Troop 16 doing their annual campout and Thanksgiving feast. The troop did a flag retirement ceremony as part of their event.

The Ledyard Historical Society resumed command of the traditional Yuletide event at the Lester House on December 7, drawing an overflow crowd. The performance by the Ledyard High School Carolers was much appreciated by attendees, as always. The Ledyard Garden Club decorated the house with fresh greenery on Saturday before the event. We appreciate these long partnerships which do so much to bring the house and grounds to life.

Although we have a quote for work to replace the oil tank as part of our capital projects, timing is such that we will tackle the project in the spring.

Also pending are projects to rehabilitate what will be the Children's Barn, and interior restoration. The interior work will commence this winter

RESULT: DISCUSSED

3. Research/Preservation - Ms. Chittim.

Ms. Chittim asked Councilor Lamb about the status of the Purchase order for archeological tool kit. Councilor Lamb said the Commission approved the spending but will need to get Purchase order created. Ms. Chittim said she would like to create a subcommittee to discuss the archeological dig plan. She added that she would like to create an electronic newsletter, with an eventual quarterly publication. Ms. Chittim would like it to be posted on the Commission's Facebook page and on the Town's website. Ms. Chittim said she will revisit the quotes for the tools kits now that process may have changed due to tariffs. Ms. Chittim will need to purchase from two different venues.

RESULT: DISCUSSED

4. Center School - Mr. Geer.

Mr. Geer said the school may need an extra \$500 next year. A new key may need to be made for the School House.

RESULT: DISCUSSED

5. Social Media - Ms. Lamb.

No report.

X. OLD BUSINESS

1. Any Other Old Business to Come Before the Commission.

Mr. Godino said the updated Rules and Procedure removed all language surrounding a fiscal agent role and the Commission may want to vote to put it back in place.

Motion to ADD back the previous language regarding the fiscal agent spot in the Commission's Rules and Procedures document.

RESULT: APPROVED AND SO DECLARED

MOVER: Doug Kelley

SECONDER: Ammie Chittim

AYE: 6 Kelley Godino Chittim Parkinson Watford Geer

EXCUSED: 1 Lamb

Ms. Chittim requested that the Commission reviews the exact wording at the next meeting to ensure that the language meets the Commission's needs. Vice-Chairperson Parkinson asked Ms. Chittim and Mr. Kelley if they would accept the special duty of reviewing the previous wording

of the fiscal role and bring back a clean copy for acceptance at the next meeting. They both agreed.

Motion to APPOINT Ms. Chittim and Mr. Kelley with the special duty of reviewing the previous Rules and Procedure wording for the fiscal agent role and to provide a copy for acceptance by the Commission.

RESULT: APPROVED AND SO DECLARED

MOVER: Karen Parkinson

SECONDER: Ammie Chittim

AYE 6 Kelley Godino Chittim Parkinson Watford Geer

EXCUSED 1 Lamb

XI. NEW BUSINESS

1. Election of Officers.

The Commission will vote in the January meeting for Chairman, Vice-Chairman and Clerk. The Commission will also review the Rules of Procedure in January.

Motion to AMEND the January agenda to add Election of Officers directly under Role Call.

RESULT: APPROVED AND SO DECLARED

MOVER: Karen Parkinson

SECONDER: Ammie Chittim

AYE 6 Kelley Godino Chittim Parkinson Watford Geer

EXCUSED 1 Lamb

2. 2027 Fiscal Year Budget Workshop.

No action. Committees will review their own expected budget items and will review them as a Commission in January.

RESULT: NO ACTION

3. Any Other New Business to Come Before the Commission.

None.

XII. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 8:16 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Kenneth Geer

SECONDER: Ammie Chittim

AYE 6 Kelley Godino Chittim Parkinson Watford Geer

EXCUSED 1 Lamb

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.