



A Division of Colliers Engineering & Design

101 Crawfords Corner Road, Suite 3400  
 Holmdel, NJ 07733  
 732 383 1950

**Ledyard CT, Town of**  
**Attn:** Matthew Bonin  
**741 Colonel Ledyard Highway**  
**Ledyard, CT 06339**

**Invoice :** 0001172396  
**Invoice Date :** 4/30/2026

**Project :** 24012605G  
**Project Manager:** Warrington, Jr., Chuck  
**Project Name :** OPM-Juliet Long HVAC Installation

**For Professional Services Rendered Through 4/30/2026**

Description of Services:

April 2026

1. Calls with contractor and Donaldson.
2. Prepare invoice packages and update financials for PMBC meeting.
3. Attend PMBC meeting.
4. Site visit to review RTU#2 leaks, follow up email afterwards.

	Fee	Remaining Fee	% Complete	Billings		
				To Date	Previous	Current
Construction Phase	75,000.00	39,193.90	47.74	35,806.10	33,109.90	2,696.20
Procurement Phase	25,000.00	22,970.00	8.12	2,030.00	2,030.00	0.00
OGA Closeout	10,000.00	10,000.00	0.00	0.00	0.00	0.00
Reimbursable Expenses	5,000.00	3,822.70	23.55	1,177.30	1,177.30	0.00
Subtotal:	115,000.00	75,986.60	33.92	39,013.40	36,317.20	2,696.20

**Current Billings** 2,696.20  
**Amount Due This Bill** 2,696.20

finance.director@ledyardct.org;  
 charles.warrington@collierseng.com  
 erica.pudvelis@collierseng.com

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Colliers Project Leaders USA NE, LLC is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible.  
 EFT/ACH PAYMENT INFO: Colliers Engineering & Design, Inc. | JP Morgan Chase | Routing 021000021 | Account# 836759092

**REMIT TO: Colliers Project Leaders USA NE, LLC 101 Crawfords Corner Road, Suite 3400 | Holmdel, NJ 07733**  
**Phone: 877-627-3772 | Fax: 732-383-1980**

**PM05 - Construction Phase**

**Labor**

**Rate Labor**

*Class / Employee*

*Date*

*Hours*

*Rate*

*Amount*

**Assistant Project Manager**

Pudvelis, Erica

	4/2/2026	0.50	114.4000	57.20
Project update with NCI, WD.				
	4/6/2026	1.75	114.4000	200.20
Review and update financials and contingency log. Draft package and project update for PMBC meeting.				
	4/8/2026	1.00	114.4000	114.40
Draft project memorandum and review status.				
	4/9/2026	0.50	114.4000	57.20
Finalize and issue PMBC package.				
	4/13/2026	1.50	114.4000	171.60
JWL site visit, issue field report, review and track open exposures.				
	4/27/2026	0.50	114.4000	57.20
Review PCO and update tracking.				
	4/29/2026	2.00	114.4000	228.80
Attend OAC meeting, issue meeting minutes, update contingency log with project exposures.				

**Total Pudvelis, Erica**

7.75 886.60

**Total Assistant Project Manager**

7.75 886.60

**Director**

Warrington, Jr., Chuck

	4/2/2026	0.50	301.6000	150.80
Call with NCI, Wayne.				
	4/9/2026	2.00	301.6000	603.20
Review of PMBC package. Correspondence with team on startup of VRF system.				
	4/13/2026	1.50	301.6000	452.40
PMBC meeting.				
	4/15/2026	2.00	301.6000	603.20
Site visit to review RTU#2 leaks, emails afterwards.				

**Total Warrington, Jr., Chuck**

6.00 1,809.60

**Total Director**

6.00 1,809.60

**Total Rate Labor**

**2,696.20**

**Total Labor**

**2,696.20**

**Total Bill Task: PM05 - Construction Phase**

**2,696.20**

**Total Project: 24012605G - OPM-Juliet Long HVAC Installation**

**2,696.20**