



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Farmers Market Committee Meeting Minutes

Chairman Pamela Ball

Regular Meeting - Hybrid Format

Wednesday, April 1, 2026

5:30 PM

Town Hall Annex - Hybrid Format

I. CALL TO ORDER

The Regular Meeting was called to order by Chairperson Ball at 5:40 p.m.

II. ROLL CALL

Present Chairperson/Market Manager Pamela Ball
Commissioner Ellin Grenger
Commissioner Ethan Foltz
Recording Secretary Sarah Martic
Excused Commissioner Allison Troy
Alternate Treasurer William Thorne

Ethan Folz and Ellin Grenger were present via Zoom.
Also in attendance was April Brunelle, Town Councilor (via Zoom).

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. MEMBER COMMENTS

None.

VI. TREASURER'S REPORT

1. · Farmers Market Committee Financial Reports:
 - Year to Date Report - March 25, 2026
 - Purchase Orders Report - March 25, 2026

Mr. Thorne reported that checks are just starting to come in and he provided a summary;
Starting balance - \$23,246
Total amount spent - \$346
Total amount of checks that have been processed (checks received but not processed are not included in this amount) - \$1,395

Total amount available - \$34,000+

The reoccurring credit card has been bumped up by \$3,000.

For now, the purchase orders for the remainder of the fiscal year are sufficient.

Mr. Thorne said overall the budget is in good shape.

VII. MARKET MANGER REPORT

1. Market Manger Report.

- Applications are coming in.
- One vendor has already dropped out.
- The market is full, and mostly out of space. Chairperson Ball will evaluate the space to see if any other vendors can be squeezed in.
- Chairperson Ball met with Mr. Foltz to work on vendors, maps and dates.
- Chairperson Ball and Ms. Grenger created a food truck schedule. There were 150 Food Truck inquiries and only room for 100 of them.
- The market made it into the voting round of the CT Insider Best of Connecticut, (top five of the County). A voting link was posted on Facebook as well as in email blasts.
- It was decided to sell the T-shirts left from last year. Mr. Thorne will count how many shirts are left by size.
- Chairperson Ball said she will share the new T-shirt design which includes Daisy May and a piglet. If there are no objections, Ms. Grenger will use the design to order new T-shirts for the team.
- Volunteer Liam made 200 water bottle stickers which will be placed on a table requesting a \$1.00 donation per sticker.
- Suggestion to purchase two more "no dogs under the pavilion" signs. One for the tarmac and the other for the food booth area, maybe even a third one in the parking lot.
- All of the market bags were sold last year.
- Since Vendors have complained about smokers in the past, Chairperson Ball would like to order "no smoking on Town property" signs. Maybe Scott Johnson, Parks and Recreation Director can order the signs since it's a Town policy. Mr. Thorne will speak to Mr. Johnson.

VIII. APPROVAL OF MINUTES

1. MOTION to approve the Farmers Market Committee Minutes of March 4, 2026

RESULT: APPROVED AND SO DECLARED

MOVER: Pamela Ball

SECONDER: Ellin Grenger

AYE 4 Ball Grenger Foltz Martic

EXCUSED 1 Troy

IX. OLD BUSINESS

1. Preparations for the 2026 Summer Market.

- Mr. Thorne will speak to Public Works about posts for the gate.

- The parking lot is scheduled to be re-milled and will be in good shape for the Market.

2. Continue to discuss layout of Market to accommodate more Vendors each week.
Discussed under Managers report.
3. Updated on Sound System for the Lower Town Green.
No comments.
4. Decide on timeline to purchase a computer, printer, and ink for the Farmers Market Committee to conduct business.

Mr. Foltz will send the order information to the new Administrator and have the order placed. Mr. Thorne suggested using an account that the Town already has created such as Amazon which is set up as tax-exempt. Mr. Thorne will donate an external hard drive which will provide more than enough storage for the Committee's needs.

5. Any Old Business proper to come before the Committee
None.

X. NEW BUSINESS

1. MOTION to enter Executive Session to discuss Vendor Contracts.
Executive session was entered at 5:59 p.m. and exited at 6:04 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Pamela Ball

SECONDER: Sarah Martic

AYE 4 Ball Grenger Foltz Martic

EXCUSED 1 Troy

2. Any New Business proper to come before the Committee
Chairperson Ball said there will be a great musical lineup this year as discussed in the Executive Session.

XI. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 6:36 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Pamela Ball

SECONDER: Sarah Martic

AYE 4 Ball Grenger Foltz Martic

ABSENT 1 Troy

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.