



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
REGULAR MEETING

Chairman Pamela Ball

HYBRID FORMAT
~ MINUTES~

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>
Roxanne M. Maher
(860) 464-3203

Wednesday, January 7, 2026

5:30 PM

Annex Meeting Room- Annex Building

DRAFT

I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Chairman Pro-tem/Manager	Present	In-Person	5:30 pm	6:15 pm
Ellin Grenger	Committee Member	Absent			
Sarah Martic	Recording Secretary	Present	In-Person	5:30 pm	6:15 pm
Bill Thorne	Alternate Member/Treasurer	Present	Remote	5:30 pm	6:15 pm
Allison Troy	Committee Member	Present	Remote	5:30 pm	6:15 pm
Ethan Foltz	Committee Member	Present	Remote	5:30 pm	6:15 pm
April Brunelle	Town Council Liaison	Present	Remote	5:30 pm	6:15 pm
Kat Duval	Resident	Present	In-Person	5:30 pm	6:15 pm

III. RESIDENTS & PROPERTY OWNERS COMMENTS – None.

IV. PRESENTATIONS – None.

V. MEMBER COMMENTS – None.

VI. TREASURER REPORT

Treasurer Bill Thorne noted the following Munis Reports were provided:

- Year to Date Report – December 31 2025
- Purchase Orders Report – December 31, 2025

Mr. Thorne reviewed the following Financial Summary

Summary Market FY 25-26		
as of Dec 31 2025		
Carryover from FY 24-25	\$28,102.31	
Market 25 deposits	\$805.00	
Total Carryover plus deposits	\$28,907.31	
FY 25- 26 Expensed	\$5,660.55	includes an positive adjustment of \$426.89
Total remaining (not spent)	\$23,246.76	

VII. MARKET MANAGER REPORT – Mrs. Ball noted that she had a few things that she would discuss later in the meeting. Mrs. Ball also introduced K Duval as a town resident who would be taking over the market email newsletter.

VIII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Committee Minutes of October 1, 2025
Moved By Mrs. Ball, seconded by Ms. Martic

VOTE: 4 – 0 Approved and so declared

IX. OLD BUSINESS – None.

X. NEW BUSINESS

1. Preparations for the 2026 Summer Market.

- 2026 Summer Market would Kick-Off on Wednesday, June 3, 2026.
- Vendor Fees – discussed raising vendor and/or food truck fees as market expenses were fairly close to the market income. Decided to increase food truck fees by a marginal amount; amount to be determined by P Ball and E Grenger and amount was pre-approved by the team. No increase is planned for regular vendors this season.
- Vendor Applications – Mrs. Ball would be working on the applications and would have ready for the February 4, 2026 meeting

RESULT: CONTINUED

Next Meeting: 2/4/2026 5:30 pm

2. Discussion regarding 2026 Weekly Themes – Deferred to their February 4, 2026 meeting.

Discussed repeating most popular themes from last year based upon input from A Troy Bennet as to which were most popular among the children. No specific themes or dates decided.

RESULT: CONTINUED	Next Meeting: 2/4/2026 5:30 pm
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3. Discuss extending the dates of the Market for the 2026 Season.

The Farmers Market Committee agreed to keep the number of Market Weeks the same as last year. Start date Wednesday June 3, 2026 to September 16 2026.

Post Meeting Note: Mrs. Ball emailed Parks, Recreation & Senior Citizens Director Scott Johnson, Jr. with the Market dates.

RESULT:	16 week season
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4. Discuss purchasing a computer, color printer, laminator, paper and ink for the Farmers Market Committee to conduct business.

The Farmers Market Committee agreed to allocate funding to purchase a computer and printer to use to conduct their business. Mrs. Ball asked E Foltz to obtain prices for their next meeting.

MOTION to allot \$2,000 for the purchases of a computer and printer.
In addition increase the non-recurring PO by this amount.

Moved by Mrs. Ball, seconded by Ms. Martic

Discussion: The Farmers Market Committee agreed to allocate funding to purchase a computer and printer to use to conduct their business. Mrs. Ball asked E Foltz to obtain prices for their next meeting.

VOTE: 4 – 0 Approved and so declared

RESULT: APPROVED 4 – 0

MOVER: Pam Ball, Committee Chairman

SECONDER: Sarah Martic, Recording Secretary

AYES: Pam Ball, Ethan Foltz, Sarah Martic, Allisson Troy

ALTERNATE: Bill Thorne

EXCUSED: Ellin Grenger

5. Venmo Account

Ms. Ball, provided some background noting that the Farmers Market was currently using Square and Venmo accounts of team members to accept non-cash donations. The team discussed setting up a market Venmo Account to provide more flexibly for the Vendors and patrons; input from A Brunelle and S Martic was noted. She stated that she would obtain more information about the Venmo Account for discussion at their next meeting.

The team further decided to approach the town with this idea after the town budget was approved.

RESULT: Deferred until after town budget is approved.

6. Any other New Business proper to come before the Committee

- Gates on Congregational Church property

MOTION to allot \$1,000 repair/replace the gates between the Bill Library and the lower town green by the Church.

In addition, the non-recurring PO by this amount.

Moved by Mrs. Ball, seconded by Ms. Martic

Discussion: The Committee noted that they were the main users of the gate between the Bill Library and the lower town green by the Church, and that it was in need of repair.

Mrs. Ball presented the idea to the Church Council, and it was approved unanimously.

Mr. Thorne stated that he would find out the cost to repair/replace the gates, and report back at their next meeting.

VOTE: 4 – 0 Approved and so declared

RESULT: APPROVED 4 – 0

MOVER: Pam Ball, Committee Chairman

SECONDER: Sarah Martic, Recording Secretary

AYES: Pam Ball, Ethan Foltz, Sarah Martic, Allisson Troy

ALTERNATE: Bill Thorne

EXCUSED: Ellin Grenger

- Ordinance: #300-029 (rev-1) “*An Ordinance Regarding Control Of Alcoholic Beverages at Town of Ledyard Facilities*”

Mrs. Ball discussed revising the town ordinance allowing the sales of beer and wine to include the sale of spirits.

Post Meeting Note – A Draft of revised ordinance sent to Mayor; revisions also included exclusion for Market vendors to sell items packaged in or made from glass/ceramics.

RESULT: CONTINUED

Next Meeting: 2/4/2026 5:30 pm

XI. NEXT MEETING

- February 4, 2026

XII. ADJOURNMENT

MOTION to adjourn the meeting at 6:15 p.m.

Moved by Mr. Thorne, seconded by Ms. Ball

VOTE: 4- 0 Approved and so declared

Respectfully submitted,
Pamela Ball
Committee Chairman