



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339
860 464-3203
<http://www.ledyardct.org>
Roxanne M. Maher
Administrative Assistant

Chairman S. Naomi Rodriguez

MINUTES
ADMINISTRATION COMMITTEE
REGULAR MEETING

Wednesday, March 13, 2024

5:30 PM

Town Hall Annex Building

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Councilor Garcia-Irizarry at 5:30 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Garcia-Irizarry welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

II. ROLL CALL-

Attendee Name	Title	Status	Location	Arrived	Departed
April Brunelle	Town Councilor	Present	In-Person	5:30 pm	5:34 pm
Kevin Dombrowski	Town Councilor	Excused	In-Person		5:34 pm
Carmen Garcia-Irizarry	Committee Chairman	Present	In-Person	5:30 pm	5:34 pm
S. Naomi Rodriguez	Town Council Chairman	Present	In-Person	5:30 pm	5:34 pm
Jessica Buhle	Town Councilor	Present	In-Person	5:30 pm	5:34 pm
Roxanne Maher	Administrative Assistant	Present	In-Person	5:30 pm	5:34 pm

III. CITIZENS COMMENTS- None.

IV. PRESENTATIONS/INFORMATIONAL ITEMS – None.

V. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the Regular Meeting Minutes of February 14, 2024
Moved by Councilor Dombrowski, seconded by Councilor Brunelle

VOTE: 3 – 0 Approved and so declared

VI. OLD BUSINESS

1. Any Old Business proper to come before the Committee. – None.

VII. NEW BUSINESS

1. MOTION to recommend the Town Council appoint the following as the Town of Ledyard's Representatives to serve on Southeastern Connecticut Regional Resource Recovery Authority (SCRRA) for a three (3) year term as follows:

- Public Works Director Mr. Steve Masalin as a Regular Member to complete a term ending January 31, 2027.
- Mr. Joseph Lozier (R) 198 Gallup Hill Road, Ledyard, as an Alternate Member to complete a term ending January 31, 2025.

Moved by Councilor Dombrowski, seconded by Councilor Brunelle

Background: Each Member Town of the Southeastern Connecticut Regional Resources Recovery Authority (SCRRA) has the ability to appoint two Representatives to the Board. One Regular Member and One Alternate Member who each serve for a three-year term.

The typical Southeastern Connecticut Regional Resources Recovery Authority (SCRRA) Board Member was a senior public works official for the town they serve. Because the oversight of the town's waste management was an important aspect of Mr. Masalin's duties the Town Council has been appointing Public Works Director Steve Masalin as the town's Alternate Member Representative to SCRRA.

Both Mr. Masalin and Mr. Lozier have been representing the town well on the SCRRA Board for many years.

Mayor Allyn, III has requested that Ledyard's two representatives roles be switched so that Public Works Director Mr. Masalin would serve as the Regular Member and Mr. Lozier would serve as the Alternate Member.

Discussion: None.

VOTE: 3 – 0 Approved and so declared

RESULT:	3– 0 APPROVED TO RECOMMEND
MOVER:	Kevin Dombrowski, Committee Member
SECONDER:	April Brunelle, Committee Member
AYES:	April Brunelle, Kevin Dombrowski, Carmen Garcia-Irizarry

2. MOTION to recommend the Town Council reappoint the following members to the Water Pollution Control Authority for a three (3) year term ending April 11, 2027:

- Mr. Monir Tewfik (U) 33 Seabury Avenue, Ledyard (Regular Member)
- Ms. Sharon Wadecki (D) 44 Fanning Road, Ledyard (Regular Member)
- Mr. Edmond Lynch (D) 11 Red Brook Lane, Ledyard (Regular Member)
- Mr. J.A. Capon (D) 37 Silas Dean Road (Alternate Member)
- Mr. James Ball (D) 674R Shewville Road, Ledyard (Alternate Member)

Moved by Councilor Brunelle, seconded by Councilor Dombrowski
Background: All of these WPCA Members have been serving on the town for many years and would like to continue to serve on the WPCA. Their reappointment have been endorsed by both the WPCA and their respective parties.

Discussion: None.

VOTE: 3 – 0 Approved and so declared

RESULT:	3– 0 APPROVED TO RECOMMEND
MOVER:	April Brunelle, Committee Member
SECONDER:	Kevin Dombrowski, Committee Member
AYES:	April Brunelle, Kevin Dombrowski, Carmen Garcia-Irizarry

3. Any other Business proper to come before the Committee. – None.

VIII. ADJOURNMENT

Councilor Garcia-Irizarry moved the meeting be adjourned, seconded by Councilor Brunelle.
VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Carmen Garcia-Irizarry
Committee Chairman
Administration Committee