



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
REGULAR MEETING

741 Colonel Ledyard Highway
Ledyard, CT 06339

<http://www.ledyardct.org>

Roxanne M. Maher
(860) 464-3203

Chairman Pamela Ball

HYBRID FORMAT
~ MINUTES~

Wednesday, February 4, 2026

5:30 PM

Annex Meeting Room- Annex Building

DRAFT

- I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight’s meeting was available on the Agenda that was posted on the Town’s Website - Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Chairman /Manager/Recording Secretary	Present	In-Person	5:30 pm	5:54 pm
Ellin Grenger	Committee Member	Present	Remote	5:30pm	5:54 pm
Sarah Martic	Recording Secretary	Present	Remote	5:30 pm	5:54 pm
Bill Thorne	Alternate Member/Treasurer	Absent			
Allison Troy	Committee Member	Present	Remote	5:30 pm	5:54 pm
Ethan Foltz	Committee Member	Present	Remote	5:30 pm	5:54 pm
April Brunelle	Town Council Liaison	Present	Remote	5:30 pm	5:54 pm
Kat Duval	Resident	Present	Remote	5:30 pm	5:54 pm

- III. RESIDENTS & PROPERTY OWNERS COMMENTS – None..

- IV. PRESENTATIONS – None.

- V. MEMBER COMMENTS – None.

- VI. TREASURER REPORT

Chairman Ball, in Treasurer Bill Thorne’s absence, presented the following Munis Reports, noting that their available balance was \$23,219.99:

- Year to Date Report – January 27, 2026
- Purchase Orders Report – January 27, 2026

- VII. MARKET MANAGER REPORT – None.

VIII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Committee Minutes of January 77, 2026
Moved by Ms. Ball, seconded by Mr. Foltz

VOTE: 5 – 0 Approved and so declared

IX. OLD BUSINESS – None.

X. NEW BUSINESS

1. Preparations for the 2026 Summer Market.

• ***Vendor Fees***

At the previous meeting, the Committee suggested increasing the food truck vendor fee. As Ms. Grenger was unable to attend the previous meeting, the team agreed to allow Ms. Grenger and Ms. Ball to determine the amount. Ms. Grenger and Ms. Ball decided to increase the Food Truck Vendor Fees from \$50.00 to \$60.00 per Market. Other vendor fees would remain the same as 2025.

RESULT: COMPLETED

• ***Vendor Applications***

Chairman Ball stated the Vendor Applications would “Go-Live” on February 5, 2026. The Committee discussed designating one “Guest Spot” per Market.

RESULT: CONTINUED

Next Meeting: 3/4/2026 5:30 pm

• ***Subscriptions***

Chairman Ball reported that they would soon need to move to the next MailChimp Plan, because they were close to 1,500 subscriber limit.

RESULT: CONTINUED

Next Meeting: 3/4/2026 5:30 pm

2. 2026 Weekly Themes

Chairman Ball noted that she would send the List of Themes to the Team so everyone would have the Themes/Dates. The Committee agreed to add in the Children’s Museum of Niantic when dates are available.

RESULT: CONTINUED

Next Meeting: 3/4/2026 5:30 pm

3. Computer, color printer, laminator, paper and ink for the Farmers Market Committee to conduct business.

Mr. Foltz reported on the Computer and associated equipment and cost estimates as follows:

- ✓ Dell 13th Generation Laptop: \$570.00
- ✓ Mac Book Air Laptop: \$799.00
- ✓ Brother Wireless Laser Color Printer: \$344.00

The Committee agreed that they would likely go with the Dell 13th Generation Laptop and the Brother Wireless Laser Color Printer.

Chairman Ball stated that a laminator, useful for waterproofing signs, was inexpensive and readily available.

Chairman Ball went on to note at their January 27, 2026 the Committee approved to increase their Non-Recurring (CorPay Credit Card) Purchase Order #2026-0730 by \$3,000 to cover costs for the Computer, Printer, and for Supplies and Materials for the New Gate.

RESULT: CONTINUED

Next Meeting: 3/4/2026 5:30 pm

4. Venmo Account

The Girls Scouts use the Leaders Venmo App and then transfer the money to their other accounts. The Committee discussed that they could try doing this as well.

RESULT: CONTINUED

Next Meeting: 3/4/2026 5:30 pm

5. Any other New Business proper to come before the Committee – None.

XI. NEXT MEETING

- March 4, 2026

XII. ADJOURNMENT

Without objection the meeting adjourned the meeting at 5:54 p.m.

Respectfully submitted,
 Pamela Ball
 Committee Chairman