



A Division of Colliers Engineering & Design

101 Crawfords Corner Road, Suite 3400  
Holmdel, NJ 07733  
732 383 1950

**Ledyard CT, Town of**  
**Attn: Matthew Bonin**  
**741 Colonel Ledyard Highway**  
**Ledyard, CT 06339**

**Invoice :** 0001078589  
**Invoice Date :** 7/31/2025

**Project :** 24012605G  
**Project Manager:** Warrington, Jr., Chuck  
**Project Name :** OPM-Juliet Long HVAC Installation

### For Professional Services Rendered Through 7/31/2025

#### Description of Services:

July 2025

1. Site visits and observations
2. Attend weekly OAC meetings
3. Draft field reports
4. Draft project budget and reconcile against town ledger
5. Review bid documents and addenda
6. Internal staff meetings
7. Meeting with mayor, BC chair, town director of finance and BOE director of facilities
8. Obtain quotes from Materials Testing Lab.

	Fee	Remaining Fee	% Complete	Billings		
				To Date	Previous	Current
Construction Phase	75,000.00	69,570.00	7.24	5,430.00	0.00	5,430.00
Procurement Phase	25,000.00	25,000.00	0.00	0.00	0.00	0.00
OGA Closeout	10,000.00	10,000.00	0.00	0.00	0.00	0.00
Reimbursable Expenses	5,000.00	5,000.00	0.00	0.00	0.00	0.00
Subtotal:	115,000.00	109,570.00	4.72	5,430.00	0.00	5,430.00

<b>Current Billings</b>	<u>5,430.00</u>
<b>Amount Due This Bill</b>	5,430.00

finance.director@ledyardct.org;  
charles.warrington@collierseng.com

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Colliers Project Leaders USA NE, LLC is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible.  
EFT/ACH PAYMENT INFO: Colliers Engineering & Design, Inc. | JP Morgan Chase | Routing 021000021 | Account# 836759092

**REMIT TO: Colliers Project Leaders USA NE, LLC 101 Crawfords Corner Road, Suite 3400 | Holmdel, NJ 07733**  
**Phone: 877-627-3772 | Fax: 732-383-1980**

PM05 - Construction Phase

Labor				
Rate Labor				
Class		Hours	Rate	Amount
Assistant Proiect Manager		6.00	110.0000	660.00
Director		10.00	290.0000	2,900.00
Senior Construction Representative		11.00	170.0000	1,870.00
Total Rate Labor				5,430.00
Total Labor				5,430.00
Total Bill Task: PM05 - Construction Phase				5,430.00

Total Project: 24012605G - OPM-Juliet Long HVAC Installation

5,430.00