

**DRAFT 11/19/2024 1 - TOWN COUNCIL**

The Ledyard Town Council to ensure the Town's quality of life and to balance the financial and operations structure of the Town. to ensure the Town's quality of life and to balance the financial and operations structure of the Town.serves as the legislative & financial body of the community pursuant to the Town Charter for the residents and taxpayers of the Town of Ledyard. Also, to ensure the Town's quality of life and to balance the financial and operations structure of the Town.

Fund	Dept	Obj		Funct		Line Item Title	Line Item Description	Narrative - Justification	Status	2020/2021	2022/2023	Current Budgt Fiscal Year 2023/2024	Current Budget 2024/2025	Expenditures 2024/2025 10/30/2024	Department Proposed 2025/2026
1	10	1010	10101	5160	51600	TREASURER	Current Salary listed as a <b>Place Holder</b> to be adjusted during the Budget Preperation Process per Mayor / Finance Director	Salary to be adjusted during the Budget Preparation Process per Mayor /Finance Director	M	\$17,500	\$18,296	\$18,430	\$18,430	\$5,135	\$18,430
	10	1010	10101	5160	51602	ADMINISTRATIVE ASS'T.	Current Salary listed as a <b>Place Holder</b> to be adjusted during the Budget Preperation Process per Mayor / Finance Director	Salary to be adjusted during the Budget Preparation Process per Mayor / Finance Director. Request fair and equitable increase based on workload, duties and responsiblities. In accordance with "Resolution Establishing Administrator/Department Head Benefits" adopted on 2/15/2023- wage increases may not be less than the percentage of the highest union contracted increase for that fiscal year". Duties inlcude serving as an Administrator and to supporti staff and volunteers with the Granicus-Legistar System. Also serve as Deputy Treasurer.  In addition to overseeing the day to day operation of the Town Council Office and drafting / managing routine correspondence / emails, letters, memos, Resolutions, Ordinances, managing the Department Budget-Purchase Orders, I currently handle / support 96 Regular meetings per year, not including Budget Work Sessions, Site Walks, Public Hearings, Special Town Council Meetings, and Special Town Meetings.	EB	\$62,417	\$65,860	\$68,166	\$80,217	\$23,648	\$80,217

101	10	1010	1010	5166	53600	AUDITOR'S FEE	<p><b>.Place Holder</b> to be adjusted one Proposals are received. Per Finance Director a 5% increase was included .</p> <p>Annual Audit Report <b>INCREASE:\$,1910</b></p>	<p>In accordance with Chapter III, Section 11 of the Town Charter: "The Town Council shall annually designate an independent public accountant or firm of independent public accountants to audit the books and accounts of the Town in accordance with the provisions of the General Statutes".</p> <p>In accordance CGS 7-396 and 4-232 the Office of Management and Policy (OPM) must be notified of the Municipalities Appointed Auditor 30 days (May 31st) before the end of the Fiscal Year. The Town will solicit Requests for Proposals (RFP ) for Auditing Services for fiscal years ending June 30, 2025 and June 30, 2026. ; which also included two one-year extensions options. Per Finance Director 5% was added to the current year's cost; as a holding place until Proposals are recieved</p> <p><b>Increase: \$,1910</b></p>	M	\$28,905	\$35,500	\$36,385	\$38,200	\$13,728	\$40,110
101	10	1010	10101	53600	53610	SPECIALY APPROVED COUNSEL	<p>Legal Fees for continuing Tribal and Indian law issues and tax recovery. <b>INCREASE:\$,20,000</b></p>	<p>Legal Fees for continuing Tribal and Indian law issues and tax recovery. This line was increaseed by \$20,000 based on penidng cases. <b>Increase \$20,000</b></p>	EB	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$70,000
101	10	1010	1010	53600	56100	OPERATING EXPENSES	<p><b>OPERATING EXPENSES \$3,971</b> Provides for the following:</p>		EB	\$3,485	\$2,560	\$2,560	\$3,971	\$288	\$3,971
							<p><b>1) General Miscel. Office Supplies:\$1,820..(No Increase)</b></p>	<p>Purchae Office Supplies sush as Archival Paper, Binders, DVD's; Name Plates, Frame TC Photo, Folders, etc..<b>(No Increase)</b></p>							
							<p><b>2) BUDGET PRINITING - \$225.00 (No Increase)</b></p>	<p>Provides fSupplies to print the annual budget. <b>(No Increase)</b></p>	M						

