

Director's Report to the Library Commission October 16, 2023

Budget News:

- I will be starting to crunch numbers for the FY25 budget in the coming weeks.

Library News:

- It is annual report time. I just submitted the State Library Annual Report and I am working on the Town Annual Report.
- I hope to interview candidates for the Substitute Library Associate the week of October 16, but I am waiting to hear back from Human Resources.
- Our annual Bill Library Association meeting and dinner is October 26.
- In the last few weeks, staff represented the library at the Back to School nights. Collectively, it was estimated that staff talked with approximately 350 families between both Gallup Hill and Juliet Long Elementary Schools. This month, we will also attend the Trunk-or-Treat Parks and Recreation event to hand out candy and library swag. Collaboration with other town departments AND increasing community awareness of library services are two of our strategic plan goals that we are actively pursuing.
- Library staff also worked hard to promote September as Library Card Sign-up Month this year. There was a push on our FaceBook, Instagram, website, and by word of mouth. We pulled statistics and noticed a big jump from last year to this year. September 2022 had 27 new card sign-ups compared to 54 this year! We welcome all ages from birth on up to register for a library card.



- Laura Norcia is our Seed Library Coordinator and just closed the Seed Library for the season. She volunteers countless hours each year to make the Seed Library a success for our community. Final numbers of seed packets handed out for free still need to be tallied.

Town News:

- Mary McGrattan will be stepping down as a Town Councilor and we will be assigned a new library liaison. New Town Councilors will take office on December 4, 2023.

Respectfully Submitted,
Jennifer Smith
Library Director