



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

September 28, 2023

Ledge Light Health District  
Ms. Kerensa Mansfield  
Senior Health Program Coordinator  
216 Broad Street  
New London, Connecticut 06339  
[kmansfield@llhd.org](mailto:kmansfield@llhd.org)

Dear Ms. Mansfield:

At its September 27, 2023 meeting the Ledyard Town Council approved to accept the Ledge Light Health District-Ledyard Prevention Coalition proposal dated June 5, 2023 for the use of the National Opioid Settlement Funding received by the Town of Ledyard with the following changes:

- Reduce the number of Narcan boxes from 194 to 154 for a total reduction of \$1,900;
- Remove the Police Wellness Dog for a reduction of \$2,000.

These adjustments have reduced the total amount of the proposal to \$36,100 from the \$40,000 originally proposed.

It should be noted that this obligation of funds does not guarantee future funding obligations to your organization. Also, we ask that the Ledyard Prevention Coalition provide quarterly reports to the Town Council regarding Program effectiveness from the start date of the Programs.

Please make arrangements with the Mayor's Office for the disbursement of the National Opioid Settlement Funding to your Organization.

The Town Council appreciates your time in preparing a proposal, for meeting with the Finance Committee to discuss the details of the proposal, and for the constant and positive work that Ledge Light Health District/Ledyard Prevention Coalition does in our community.

Should you have any questions regarding the revised proposed please do not hesitate to contact me at telephone (860) 383-6463 or email: [kjdom@ledyardct.org](mailto:kjdom@ledyardct.org).

Sincerely,

Kevin J. Dombrowski  
Chairman

Attachment

cc: Mayor Allyn, III  
Director of Finance  
Treasurer  
Youth & Social Services

**Revised Proposal: 9/27/2023**

**Ledyard Prevention Coalition**

**Opioid Prevention, Recovery, and Wellness Program for the Town of Ledyard, CT**

**Total Request: \$~~40,000~~-\$36,100**

**Staff Costs**

<b>Position</b>	<b>Name</b>	<b>Salary/Fringe</b>	<b>Hours</b>	<b>Cost</b>
Project Coordination	Kerensa Mansfield Margaret Lancaster	\$52	208 hours	\$10,816
Peer Navigator	Team Support	\$32	416 hours	\$13,312
			<b>Total</b>	<b>\$24,128</b>

The LLHD staff, Program Coordinator and Peer Navigator, will be responsible for the successful coordination and implementation of all programmatic activities related to the Opioid Prevention, Recovery and Wellness Program. Narcan/Wellness training sessions will be provided for local businesses, municipal offices, civic groups, and school faculty, staff, and students. Narcan will be distributed at these trainings. LLHD will collaborate with Alliance for Living to schedule the outreach van for community events and restock Emergency Overdose boxes containing Narcan. LLHD will support individuals receiving support services, including providing transportation when needed.

**Travel**

	<b>Rate</b>	<b>Cost</b>
Local Travel	\$.655/miles x 163 miles x 12 months	\$1,281
	<b>Total</b>	<b>\$1,281</b>

Travel cost will be used for getting people to treatment whether driven by a Navigator or with a voucher, local educational and outreach activities, and meetings.

**Supplies**

<b>Item</b>	<b>Rate</b>	<b>Cost</b>
Office Supplies	\$15/month x 12 months	\$180
Printing	\$.08/copy x 2,400 copies	\$192
Postage	\$5/month x 12 months	\$60
	<b>Total</b>	<b>\$432</b>

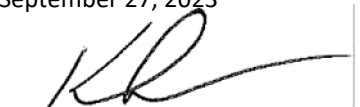
Supplies including office supplies, printing of flyers and handouts and postage are needed for the general operation of the project.

## Other Costs

Item	Rate	Cost
Narcan	\$47.50/box x <del>194</del> <b>154</b> boxes	<del>\$9,215</del> <b>\$7,315.00</b>
Emergency Overdose Kit	\$300/box x 2 boxes	\$600
Awareness Campaign	Local radio stations, social media, etc.	\$1,844
<del>Wellness Dog</del>	<del>Purchase and training</del>	<del>\$2,000</del>
Marketing Materials		\$500
	<b>Total</b>	<del>\$14,159</del> <b>\$10,259.00</b>

Narcan purchase is based on the recommendation for one kit per 100 people. Two emergency overdose boxes containing Narcan will be purchased for locations as determined by community recommendation, LPC, and the Ledyard Police Department. A community awareness campaign will be implemented utilizing local radio stations, social media, and presentations. Funds will be used towards the purchase and training of a wellness dog for the Ledyard Police Department. Marketing materials will be purchased to raise awareness about the *Opioid Prevention, Recovery, and Wellness Program* support and activities.

Approved as revised above by the Ledyard Town Council on: September 27, 2023



Kevin J. Dombrowski, Chairman